**創新科技署**

## Innovation and Technology Commission

**香港特別行政區政府**

# The Government of the Hong Kong Special Administrative Region

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| To: Innovation and Technology Commissionvia:[ ]  Hong Kong Science and Technology Parks Corporation (HKSTPC) [ ]  Hong Kong Cyberport Management Company Limited (Cyberport) *(please tick* *as appropriate)* | Ref. No. : Date of Receipt : **(for official use)** |

**Technology Talent Admission Scheme (TechTAS)**

**Quota Application Form – TechTAS 01**

**(for Applicants which are tenants / incubatees / grantees / occupants of HKSTPC or Cyberport)**

**(the “applicant companies”)**

*Note: Please read the “Application Guide – TechTAS 01” (available at the website:* [*techtas.itc.gov.hk*](https://techtas.itc.gov.hk)*) before completing this application form.*

1. **Applicant Company**

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| --- | --- |
| Name of company: | (English)       |
|  | (Chinese)       |
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| --- | --- |
| Type: | [ ]  HKSTPC [ ]  Incubatee ([ ]  On-site [ ]  Off-site)[ ]  Tenant / Occupant / Grantee ([ ]  Science Park [ ]  InnoCentre [ ]  Industrial Estate)[ ]  Cyberport[ ]  Incubatee ([ ]  On-site / [ ]  Off-site) [ ]  Tenant / Occupant ([ ]  Smart-Space) |
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| --- | --- | --- | --- | --- | --- | --- |
| Incubation / tenancy period: | From |  / /  | (dd/mm/yyyy) | To |  / /  | (dd/mm/yyyy) |
| Business Registration Certificate No. (first 8 digits): |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |   |   |   |   |   |   |   | (Expiry date: / / ) (dd/mm/yyyy) |

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| Company address: |       |
|  |       |
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| Industry of company (please tick one box only) | [ ]  Aerospace Science and Technology | [ ]  Biotechnology  |
|  | [ ]  Construction | [ ]  Digital Entertainment |  |
|  | [ ]  Electrical and Electronics | [ ]  Energy | [ ]  Environmental |
|  | [ ]  Financial Services and Insurance | [ ]  Food |
|  | [ ]  Information Technology | [ ]  Logistics and Transportation |
|  | [ ]  Manufacturing | [ ]  Materials |  |
|  | [ ]  Pharmaceutical, Medical and Healthcare |  |
|  | [ ]  Research and Development | [ ]  Semiconductor |
|  | [ ]  Telecommunications, Communication and Networking Technology |
|  | [ ]  Testing and Certification | [ ]  Others (please specify)       |
|  |  |  |
| Technology areas of research and development (“R&D”) activities in Hong Kong:(may tick more than one box) | [ ]  Advanced Communication Technologies | [ ]  Artificial Intelligence |
|  | [ ]  Biotechnology  | [ ]  Cybersecurity  | [ ]  Data Analytics  |
|  | [ ]  Digital Entertainment  | [ ]  Financial Technologies  | [ ]  Green Technology |
|  | [ ]  Integrated Circuit Design  | [ ]  Internet-of-Things | [ ]  Material Science  |
|  | [ ]  Microelectronics  | [ ]  Quantum Technology | [ ]  Robotics  |
| Latest staffing position: |        persons as at / /  | (dd/mm/yyyy) |
|  |  |  |
| Previous adverse record(s) under TechTAS: [ ]  No [ ]  Yes (please provide Ref. No.: |       | ) |
| (If the applicant company has changed its name, adverse records before its change of name should be included.)  |
|  |  |  |  |  |
| Contact person  | Name: |       | Position: |        |
|  | Tel no.: |        | Email address: |         |

1. **Details of Quota Applied**

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| Total number of quotas applied for **Note [[1]](#footnote-2)** |     |

Details of job positions under the quotas applied: *(If the space provided below is not sufficient, please use Supplementary Sheet (TechTAS 01s) available at* [*techtas.itc.gov.hk*](https://techtas.itc.gov.hk/)*.)*

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| --- | --- |
| Title of job position 1**Note [[2]](#footnote-3)**: |       |
| Number of persons to be employed: |     |
| Technology area(s)**Note [[3]](#footnote-4)**: |       |
| Main job duties**Note [[4]](#footnote-5)**: |       |
| Minimum entry requirement**Note [[5]](#footnote-6)**: |       [ ]  For this job position, the company intends to employ non-local technology person who holds a STEM degree from a well-recognised university, which is among the top 100 universities for STEM-related subjects in the latest publication of specified ranking tables.If the company does not intend to employ such non-local person, please provide justifications (see Note 5):      |
| Monthly salary (HK$) and major fringe benefits to be offered**Note [[6]](#footnote-7)**: |       |

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| Title of job position 2**Note 2**: |       |
| Number of persons to be employed: |     |
| Technology area(s)**Note 3**: |       |
| Main job duties**Note 4**: |       |
| Minimum entry requirement**Note 5**: |      [ ]  For this job position, the company intends to employ non-local technology person who holds a STEM degree from a well-recognised university, which is among the top 100 universities for STEM-related subjects in the latest publication of specified ranking tables.If the company does not intend to employ such non-local person, please provide justifications (see Note 5):      |
| Monthly salary (HK$) and major fringe benefits to be offered**Note 6**: |       |

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| Title of job position 3**Note 2**: |       |
| Number of persons to be employed: |     |
| Technology area(s)**Note 3**: |       |
| Main job duties**Note 4**: |       |
| Minimum entry requirement**Note 5**: |      [ ]  For this job position, the company intends to employ non-local technology person who holds a STEM degree from a well-recognised university, which is among the top 100 universities for STEM-related subjects in the latest publication of specified ranking tables.If the company does not intend to employ such non-local person, please provide justifications (see Note 5):      |
| Monthly salary (HK$) and major fringe benefits to be offered**Note 6**: |       |

1. **Justifications for Quota Request**

(a) Please describe the applicant company’s R&D activities and state the justifications for the quota(s) requested (e.g. new setup in Hong Kong, expansion plans, new R&D programme / projects, etc.). Such justifications should demonstrate relationship between the concerned job positions and the R&D technology area(s) engaged by the applicant company. If information on the new setup, expansion plan or new programme / projects, etc. has already been passed to HKSTPC or Cyberport, please specify the date and occasion.

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(b) Please explain why the applicant company considers talents with the relevant skills, knowledge or experience being sought are short in supply or not readily available in Hong Kong, and hence, the concerned positions cannot be fully taken up by the local workforce (e.g. a certain niche area is new to Hong Kong, local universities have not yet had sufficient graduates in a certain area, failure to identify suitable candidates despite reasonable local recruitment efforts, and / or intra-company transfer of technology staff from overseas / Mainland office / subsidiary to meet operational or business development needs, etc.).

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(c) Please provide brief information to support that for each job position, the remuneration packages to be offered to the non-local technology talents are not lower than the prevailing market level for comparable jobs in Hong Kong (e.g. salary of employees holding similar positions in the applicant company, copies of salary benchmark surveys or reports, etc.).

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1. **Declaration**

I, as the authorised person of the applicant company, hereby declare that:

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| [ ]  | my company has substantive business in the HKSAR and is engaged in the research and development of the technology area(s) in Hong Kong stated under Part I. |
| [ ]  | all information and the supporting documents provided in this application as well as the accompanying information are true, valid and accurate, and reflects the status of affairs as at the date of application. Consent from data owners has been obtained for disclosing their personal information to the Innovation and Technology Commission (ITC). I shall inform HKSTPC / Cyberport immediately if there are any subsequent changes to the above information. In the event that any information is found untrue, incomplete or inaccurate, ITC reserves the right to revoke the approval of any quota. |
| [ ]  | I understand and agree that the information provided in this form will be used by and / or disclosed to the recommending organisations (i.e. HKSTPC or Cyberport), ITC and relevant parties to process the application, and if the application is successful, to monitor the use of approved quotas, or for other related purposes. I also understand and agree that the recommending organisations (i.e. HKSTPC or Cyberport) and ITC have the right at all times to seek or collect any additional information from the company to substantiate and process the application, and monitor the use of approved quota where necessary. |
| [ ]  | I understand and agree that HKSTPC / Cyberport may visit or contact the company and the technology talents employed under the TechTAS as and when necessary to keep track of the use of approved quotas. |
| [ ]  | I understand and agree that ITC reserves at all times the absolute right to review all quota applications and adjust the quota approved as necessary. |
| [ ]  | I understand and agree that the approval on quota application of TechTAS is entirely discretionary and is subject to changes in government policies and the Commissioner for Innovation and Technology reserves absolute discretion to refuse any quota application even if the application meets all eligibility criteria. |
| [ ]  | I understand that employment visa / entry permit applications under the TechTAS are processed and determined by the Immigration Department and approval of a quota application under the TechTAS does not guarantee approval of an individual’s employment visa / entry permit application by the Immigration Department. I also understand that approval of visa / entry permit applications is entirely discretionary and is subject to changes in government policies and the Director of Immigration reserves absolute discretion to refuse any visa / entry permit application even if the application meets all eligibility criteria. |
|  |  |
|  | **Authorised Signature with Company Chop:** |
|  | Name of authorised signatory:       |
|  | Position:       |
|  | Name of applicant company:       |
|  | Telephone number:       |
|  | Email address:       |
|  | Date: / / (dd/mm/yyyy) |

**V. Personal Information Collection Statement**

1. Purpose of Collection

The personal data provided in the application form will be used by HKSTPC / Cyberport and the Government for one or more of the following purposes:

1. To process your quota application and related applications for employment visa / entry permit;
2. To keep track of your quota usage;
3. For statistics and research purpose on the condition that the resulting statistics or results of the research will not be made available in a form which will identify the data subjects or any of them; and
4. Any other legitimate purposes as may be required, authorised or permitted by law.

The provision of personal data by means of this application form is voluntary. If you do not provide sufficient information, we may not be able to process your application.

1. Classes of Transferees

The personal data you provide may be disclosed to ITC, Immigration Department or other government bureaux / departments for the purposes mentioned above.

1. Access to Personal Data

You have a right to request access to and correction of your personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Chapter 486). Your right of access includes the right to obtain a copy of your personal data provided in the application form subject to payment of a fee.

Enquiries concerning the personal data collected by means of the application form, including making of access and corrections, should be addressed to:

Innovation and Technology Commission

33/F, Shui On Centre
6-8 Harbour Road, Wan Chai, Hong Kong

Tel: (852) 3855 7600

Fax: (852) 2730 4633

Email: techtas@itc.gov.hk

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| Hong Kong Science and Technology Parks Corporation5/F, Building 5E5 Science Park East AvenueScience Park, Shatin, Hong KongTel: (852) 2629 6927 / (852) 2780 6938Email: techtas@hkstp.org | Hong Kong Cyberport Management Company LimitedLevel 6Cyberport 2, 100 Cyberport Road, Hong KongTel: (852) 3166 3800Fax: (852) 3166 3118Email: techtas@cyberport.hk |

1. **Note**

Each applicant company may be granted up to 100 quotas per year. Request for more than 100 quotas per year will also be considered on a case-by-case basis if fully supported by justifications. [↑](#footnote-ref-2)
2. An applicant company may seek quotas for more than one job position. If the applicant company wishes to offer different job titles to the same job position, please state the possible job titles as well. However, given that job positions of different seniority will have different entry requirements, applicant companies should apply for different quotas for different job positions if they intend to employ non-local persons with different seniorities. Applicant companies are also required to state the number of persons intended to be employed for each job position. However, they will have the flexibility to use the approved quotas for employing non-local persons to fill any of the job positions as set out in the quota allotment letter. [↑](#footnote-ref-3)
3. Please indicate which of the following technology areas are relevant to this particular job position: (1) Advanced Communication Technologies; (2) Artificial Intelligence; (3) Biotechnology; (4) Cybersecurity; (5) Data Analytics; (6) Digital Entertainment; (7) Financial Technologies; (8) Green Technology; (9) Integrated Circuit Design; (10) Internet-of-Things; (11) Material Science; (12) Microelectronics; (13) Quantum Technology; (14) Robotics. [↑](#footnote-ref-4)
4. The persons to be admitted under TechTAS must be engaged principally in conducting R&D in Hong Kong in the relevant technology area(s). [↑](#footnote-ref-5)
5. Please include academic qualification, year(s) of relevant work experience, skills, etc. Paragraph 4(c) of the Application Guide – TechTAS 01 stipulated that non-local persons admitted under TechTAS must be degree-holders in science, technology, engineering or mathematics (“STEM”) from a well-recognised university, which is among the top 100 universities for STEM-related subjects in the latest publication of Quacquarelli Symonds (QS); Academic Ranking of World Universities (Shanghai Jiao Tong University) (also known as Shanghai Ranking); Times Higher Education; or U.S. News and World Report’s Best Global Universities Rankings (USNWR). If the applicant company expects the persons to be employed may not meet the academic requirements as specified in paragraph 4(c) of the Application Guide – TechTAS 01 but possess good technical skills in specialty areas, proven professional abilities and/or relevant experience and achievements, please set out the details (e.g. the skills and experience required) with full justifications. [↑](#footnote-ref-6)
6. Please indicate the monthly salary offer, the major fringe benefits (e.g. housing benefits) and stock options (if any) for this particular job position. The remuneration package of the technology talent should not be lower than the prevailing market level for comparable jobs in Hong Kong. [↑](#footnote-ref-7)